



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**November 13, 2023**

**Minutes**

- I. Call to Order:** Vice-Chairman Kaplan called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Robert Kaplan, Vice Chairman      Nadia Rajszyk, Legislator  
   Eugene Benson, Treasurer      John Diehl, Farmer

Board members absent – Wilfred Hughson, Chairman      George Conklin, Legislator  
   Justin Sutherland, Farmer

Agency representatives: – Brian Brustman, SWCD      Lisa Schick, SWCD  
   Ben Luskin, NYS SWCC

- II. MINUTES:** E. Benson made a motion to accept the minutes from the September 11, 2023, Board meeting, N. Rajszyk seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No report was sent.

FSA: No report was sent.

CCE: See written report.

NYS SWCC: See written report.

- The District was not awarded the CRF grant for LaBell Poultry
- AEM: District was awarded \$209,384. For Tier 4 implementation and AEM work. BB will work on ranking system for awarding grant funds.
- Part B: Still waiting on RFP for Town of Liberty Ferndale-Loomis Road culvert replacement.

**III. WRITTEN & VERBAL REPORTS:** continued

NEVERSINK/RONDOUT: See written report.

- H. Springston submitted her resignation with last day as November 10<sup>th</sup>, and will start with NYC DEP the next week. They will start looking for her replacement with a hopeful start date in April.
- The Chevy truck's mirror was struck by an oncoming vehicle. The other drivers insurance was notified, repair check has been received and vehicle has been repaired.
- SC is applying for a grant in partnership with NYS DEP and NYS DEC for the treatment of Hemlock Woolly Adelgid. RFP is due end of December.

**IV. OLD BUSINESS:**

A. CRISP account: Will use account for new Hemlock grant and retitle account. Transfer all but \$1,000 to District public fund account. Will transfer remaining funds when grant funding is received to this account for the Hemlock Woolly Adelgid grant. N. Rajsz made a motion to transfer all but \$1,000 of funds from the CRISP bank account to the public funds bank account, J. Diehl seconded, no one opposed, the motion was passed and carried.

B. Program Updates:

- Flood mitigation- Two projects will utilize 2023 funds. Town of Callicoon Hardenburg Road project was completed. Town of Liberty Ferndale-Loomis Road project will be completed in December. E. Benson made a motion to approve payment of \$71,004.16 to Town of Callicoon, J. Diehl seconded, no one opposed, the motion passed and carried.

C. Technical Position:

- Received two resumes. Will schedule interviews for December 11<sup>th</sup> before board meeting from 5:30 – 6:00 pm. Will try to get at least three board members for interviews.

**V. NEW BUSINESS:**

A. Bank Statements: The bank statements were reviewed.

B. The Districts 2024 budget has not yet been approved by the County.

C. Director Training:

- Directors J Sutherland and G Conklin will have a training on Module 8 (NYS Aid to District) in November.
- Any Director needing to complete their Sexual Harassment training for the year will need to complete it this month.

D. Tree and Shrub pre-orders have been submitted and program will start in January. A 25% deposit will need to be paid to Meadowview. N Rajsz made a motion to pay the 25% deposit in the amount of \$5,516.88 as of January 2<sup>nd</sup>, E. Benson seconded, no one opposed, the motion was passed and carried.

V. **NEW BUSINESS:** continued

E. Three Directors terms are expiring end of year. Notice has been sent to County for posting. Directors will need to send letter of interest to County Legislature if interested by December 8<sup>th</sup>. Will get in touch with the local grange and they will contact members for Director interest or will appoint someone to represent them.

VI. **DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by E. Benson, no one opposed, the motion was passed and carried.

2023 – 9B	\$ 63,340.28
2023 – 10A	\$ 17,178.24
2023 – 10B	\$ 93,022.39
2023 – 11A	\$ 24,928.69

Bills presented to the Board for pre-approval: Total - \$ 647,835.75 - See breakdown sheet.

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. N. Rajsz made a motion to approve the reports, J. Diehl seconded, no one opposed, the motion was passed and carried.

VIII. **NEXT MEETING:** The next meeting will be held on Monday, December 11, 2023, at 6:00 p.m., with interviews starting at 5:30 p.m.

X. **ADJOURNMENT:** Adjourned at 7:05 p.m. - Motion by J. Diehl

Lisa Schick,  
Secretary to Treasurer

Robert Kaplan,  
Vice-Chairman