



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**October 22, 2018**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman      Robert Kaplan, Vice Chairman  
Eugene Benson, Treasurer      John Gorzynski, Member  
Harold Russell, Member

Board members absent – Mark, McCarthy, Legislator      Nadia Rajs, Legislator

Agency representatives: – Brian Brustman, SWCD      Lisa Schick, SWCD  
Karen Rauter, SWCD/Nev/Ron      Anthony Capraro, NRCS

- II. MINUTES:** R. Kaplan made a motion to accept the minutes from the August 13, 2018 board meeting, E. Benson seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports.

A. A. Capraro (NRCS):

- There are 33 contracts between Otsego, Delaware and Sullivan Counties.
- Have received about 45 applications for projects. Sign up will end November 2nd.

- IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report

- The T/O Denning projects are underway. The Blue Hill site is almost completed.
- Ulster County project on County Road 47 is also underway.
- Planting of projects will be done for as long as weather permits.
- The SCA internship will end November 16<sup>th</sup>. We would like to hire the SCA intern, and to start beginning of January 2019, and will end at the end of the contract period. The position is written in the current contract. E. Benson made a motion to approve hiring H. Springston, R. Kaplan seconded, the motion was passed and carried.

## B. Program Updates:

- Working on Flood Mitigation projects. The ground has been too wet to do stream work.
- Trout Program completed, and it went well.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The August and September bank statements were reviewed.

## B. Part C Expenditures:

- R. Kaplan agreed to attend the Managers meeting in December with B. Brustman.
- A new Sexual Harassment policy was discussed, and a policy will be presented at the December Board meeting.

C. Director Training: Remaining Board members completed the Training Module #1-The Basics.

D. 2019 Plan of Work & CPFA application: Directors reviewed the 2019 Plan of Work and the 2019 CPFA for the Japanese Knotweed eradication project. E. Benson made a motion to approve and submit both the 2019 Plan of Work and CPFA application. H. Russell seconded, the motion was passed and carried.

VI. **DISTRICT CLAIMS:** J. Gorzynski made a motion to approve abstracts, bills and pre-approvals, seconded by H. Russell, the motion was passed and carried.

2018 – 8B	\$ 62,433.09
2018 – 9A	\$ 6,684.34
2018 – 9B	\$731,590.33
2018 – 10A	\$ 25,747.97

Bills presented to the Board for pre-approval: Total - \$ 410,361.55 - See breakdown sheet

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. H. Russell made a motion to approve the reports, W. Hughson seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, November 12, 2018 at 8:00 p.m. As this falls on a Holiday, the Board approved canceling this meeting. Next meeting will be December 10, 2018, at 6:00 pm.

X. **ADJOURNMENT:** Adjourned at 9:30 p.m. - Motion by E. Benson

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman