



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**November 14, 2022**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman                      Robert Kaplan, Vice Chairman  
   Eugene Benson, Treasurer                      Justin Sutherland, Farmer

Board members absent – George Conklin, Legislator                      Nadia Rajsasz, Legislator  
   John Diehl, Farmer

Agency representatives: – Brian Brustman, SWCD                      Lisa Schick, SWCD  
   Ben Luskin, NYSSWCC

- II. MINUTES:** E. Benson made a motion to accept the minutes from the September 12, 2022, board meeting, R. Kaplan seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: See written report.

FSA: No report was sent.

CCE: No report was sent.

NYS SWCC: See written report

- There will be a 2-day managers meeting in December in Syracuse.
- Performance measure funding should increase.
- CRF and AG Non-Point source RFP's should be out in January.

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report

- DEP and SWCD staff are meeting to work on next contract draft.

B. Program Updates:

- Flood mitigation: all projects have been completed. Remainder of expense paid by Part C funds. Started looking at sites for 2023.
- 2023 Tree pre-order has been placed. Working on a few more items. Will be creating the on-line order program.

Program Updates: cont.

- No Director terms will expire this December. Two directors need to have their term extended for 1-year as they were approved for two years instead of three. E. Benson made a motion to send a resolution to the County Legislature asking for an extension of 1 year Director term, W. Hughson seconded the motion, no one opposed, the motion was passed and carried.
- Waiting for the 2021 Audit to be sent to us along with the Adjusting Journal entries.
- The New York State Local Retirement invoice is here. If we pay by December 15, we save \$290. R. Kaplan made a motion to pay the invoice in December, E. Benson seconded, no one was opposed, the motion was passed and carried. Expense will be added to pre-approvals.

**V. NEW BUSINESS:**

A. Bank Statements: The bank statements were reviewed.

**VI. DISTRICT CLAIMS:** R. Kaplan made a motion to approve abstracts, bills and pre-approvals, seconded by E. Benson, no one opposed, the motion was passed and carried.

|            |               |
|------------|---------------|
| 2022 – 9B  | \$ 187,507.03 |
| 2022 – 10A | \$ 16,779.25  |
| 2022 – 10B | \$ 104,428.48 |
| 2022 – 11A | \$ 20,747.04  |

Bills presented to the Board for pre-approval: Total - \$ 307,887.14 - See breakdown sheet

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed.

J. Sutherland made a motion to approve the reports, W. Hughson seconded, no one opposed, the motion was passed and carried.

**VIII. NEXT MEETING:** The next meeting will be held on Monday, December 12, 2022 at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 6:45 p.m. - Motion by E. Benson

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman