



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**May 13, 2013**  
**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:10 p.m.

Board members present – Wilfred Hughson, Chairman,                      Robert Kaplan, Co-Chairman  
   Harold Russell, Member                      John Gorzynski, Member  
   Eugene Benson, Legislator

Board members absent – Beverly Martin, Treasurer                      Cora Edwards, Legislator

Agency representatives: – Brian Brustman, SWCD                      Lisa Schick, SWCD  
   Karen Rauter, SWCD/Nev-Rond                      John Kline, SWCD  
   Leslie Kirby, SWCD

**II. MINUTES:** Robert Kaplan made a motion to approve the minutes from the April 8, 2013 meeting, John Gorzynski seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant:

- Finishing the projects from last year and the repair of the West Branch of the Neversink demo project. Tree planting will begin next week.
- Committee work is continuing. Held the first training of highway depts. of Neversink. Brenden will do a knotweed training with them at the end of the month.
- Preparing a grant application with the Town of Denning for a culvert. It will be a pilot grant project to see how it will work and the grants will be through the NYC DEP. The culvert is in the town near the Claryville Fire Dept.
- Other work is being planned for fall projects.
- A summary of the Neversink Plan was printed out for landowners.

- Karen has an action plan that she needs to update and send to NYC DEP every year. There will be more outreach events for this year.
- There was an issue with a contractor that was not chosen to supply the material for the Demonstration project. That contractor felt he was being blacklisted due to an incident from a previous load rejection. Brian, Karen and NYC DEP reps Beth Reichheld and Mark Vian met with the contractor to straighten out the issue. Bob Kaplan suggested that the landowner should be given a list of contractors that are bidding before bids are opened and the landowner should state whether they have a problem with a particular contractor. The landowner agreement should include any contractors that are not allowed on property.

B. Bonacic Flood Monies:

- The contract has been received back and survey work has been started. At present there are 5 projects planned.
- Brian questioned whether we need to get proposals for engineering work. Bob Kaplan suggested that we do a RFP for the work.
- Brian met with the engineers working with the Livingston Manor School and they spent time looking at two projects and put a scope of work together on how to proceed. The two projects needing engineer work are the North Branch of the Callicoon Creek below Callicoon Center, and the Cattail Brook coming into Livingston Manor.

C. Health Insurance:

- The Directors present reviewed the NYSHIP insurance, Misner Insurance proposal and the Mike Preis Insurance proposal. Bob Kaplan stated that Russ Heyman of Misner Insurance come meet with employees to explain the health insurance package.
- NYSHIP requires three months notice to withdraw from their insurance plan. Lisa will submit a letter of withdrawal to NYSHIP.
- The Board stated to purchase a rider to allow dependent children to stay on insurance until age 29.
- The Board stated to keep the insurance deductible the same as NYSHIP's deductible.

D. Tree & Shrub Program: The District made approximately \$3,500.00

V. **NEW BUSINESS:**

A. Bank Reconciliation: The May bank reconciliation was reviewed by the Board of Directors.

B. Bass & Minnow Program: Order Deadline is June 20<sup>th</sup> and the pick-up date is June 29<sup>th</sup>.

C. Copier:

- The yearly maintenance contract is \$259.00. The copier is over 6 years old and major parts are no longer covered. A new copier is approximately \$6,000.
- Karen will look into the possibility of splitting the cost of a new printer with the Neversink Rondout grant program.

**VI. DISTRICT CLAIMS:** Robert Kaplan made a motion to approve abstracts and bills, seconded by Gene Benson, the motion was passed and carried.

2013 - 4B	\$ 40,740.46
2013 - 5A	\$ 21,093.01

Bills presented to the Board for pre-approval:

Brustman Farms (resale)	\$ 367.00
Musser Forests ( T & S)	\$ 443.09
Meadowview (T&S)	\$ 4,975.62
Sullivan County DPW (Veh/ N/R)	\$ 761.31
NYACD (dues)	\$ 1,500.00
Southern Tier Consulting (Nev/Ron)	\$ 624.00
Fabia Wargin Design (Nev/Rond)	\$ 5,790.00
Milone & MacBroom (Nev/Rond)	\$ 5,352.77
Cardmember Services (Nev/Rond)	\$ 948.86 + \$1,567.20
Brian Bell (Nev/Rond)	\$ 1,785.00
Ward Engineering (Nev/Rond)	\$ 700.00
Go Native Tree Farm (Nev/Rond)	\$10,421.47
Wildland Hydrology, Inc.(Nev/Rond)	\$ 5,700.00

**VII. TREASURER REPORT:** The Treasurer Report and Balance Sheet were reviewed. Robert Kaplan made a motion to approve the Treasurer Report, John Gorzynski seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, June 10, 2013 at 8:00 p.m.

**X. ADJOURNMENT:** By regular motion at 9:40 p.m.

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman