



Sullivan County Soil & Water Conservation District
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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
May 14, 2012
Minutes

I. Call to Order: Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Robert Kaplan, Co-Chairman	Kitty Vetter, Legislator
Harold Russell, Member	John Gorzynski, Member
Gene Benson, Legislator	

Board members absent – Wilfred Hughson, Chairman	Beverly Martin, Treasurer
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Agency representatives: – Brian Brustman, SWCD	Lisa Schick, SWCD
John Kline, SWCD	Leslie Kirby, SWCD
Karen Rauter, SWCD/NR	Stacie Howell, SWCD/NR
Patricia Westenbroek, CCE	

II. MINUTES: John Gorzynski made a motion to approve the minutes from the April 9, 2012 Meeting, Harold Russell seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports

P. Westenbroek (CCE):

- Trish will be leaving CCE on June 1. Elizabeth Higgins has been hired as the Ag Issue Leader and will help out until Trish's position is filled.
- Held two workshops to discuss egg quality and poultry health. A workshop for Somatic Cell count was held at Welsh's Cabin to aid producers with the new 400,000 SCC limit.
- Under CCE's Recycling Ag Plastics program the first bale of recycled ag plastic was gathered and weighed in at 1 ton.
- CCE has continued support for site visits for properties applying for inclusion in to the Ag District. CCE will also be assisting with review of the Micro-Enterprise Grant Program in agricultural applications.

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written report.

- Karen submitted the Rondout/Neversink Stream Management Program Two-Year Action Plan.
- The two main projects that will be worked on this year are the demonstration project on the Neversink, which the permit seems to be going through without problems and the landowner agreement has been approved by landowner and NY City; and a project in the Town of Denning in conjunction with the Ulster County NRCS and FEMA, where a landowner (Nancy Watson) is eligible for EWP funding through NRCS and repairs to a town road with funds from FEMA. When the engineering plans for the Town of Denning have been completed, there will be a meeting with all parties involved to coordinate work.
- The projects for the debris removal grant under the Catskill Watershed Corporation have been bid out. There are five or six projects with most being in Claryville. George Dean was the low bidder at \$26,000. Brian and Karen will sit down with Mr. Dean to make sure he understands the work and that the price still stands. He will also need a Certificate of Insurance for liability.
- CSBI- has been working on getting the willow beds ready for harvesting. Planning about six projects for the fall. Working on the Riparian Quarterly Management Plan. For the summer they have lined up vegetation monitoring of last year's plantings. The Japanese Knotweed mapping and removal season has begun.
- The District will hydroseed some planting sites.
- There have been 124 tote bags sold for the Halls Mill Bridge charity, raising \$1,240.

B. Flood Mitigation Work:

- Brian will meet with Bob Meyer to go through work done last year on the culvert upgrades. Through the Upper Delaware Flood Mitigation Grant we can redeem a lot of the cost through a member line item through Senator Bonacic. The paperwork needs to be submitted to NYS DEC.
- Through the Army Corps of Engineers study the District and the Town of Rockland Board has identified 3 or 4 small projects within Livingston Manor, reestablishing flood plain areas that have grown up with small trees. The projects are located around the school area.

C. Credit Card Policy: Tabled until next meeting.

D. Tree and Shrub sale went well. There were approximately 150 orders.

E. District Dinner went well. There was approximately a \$100 profit.

F. The No-Till Seeder Grant is still un-determined. Brian is still waiting on Alan Scott. Kitty Vetter suggested contacting A. Hussey and I. Steingart to see where the grant stands.

V. NEW BUSINESS:

A. Bank Reconciliation: The May bank reconciliation was reviewed by the Board of Directors.

B. Office Space:

- Brian suggested utilizing the FSA space by moving all of the District’s storage from downstairs to the upstairs office space. The square footage of all District space utilized was measured and the space that CCE is using of the District’s was measured. Lisa suggested switching the pole barn space and storage space for the FSA office space.
- CCE is thinking about moving their Ag Dept. to the FSA office space. Lisa stated the concern that none of the District’s files and records are locked up and secured from anyone in the building. Bob Kaplan stated that he did not feel the District needed that much office space, but agreed that District file/records needed to be secured.
- Lisa suggested moving all of the District’s files up to the old NRCS office, which the District now utilizes. This room locks and any unnecessary paperwork can go out to the pole barn. Then we can remove the storage space from the District rent. The Board agreed to this suggestion.

VI. **DISTRICT CLAIMS:** Harold Russell made a motion to approve abstracts and bills, seconded by Gene Benson, the motion was passed and carried.

2012 - 4B	\$ 21,319.78
2012 - 5A	\$ 24,867.20

Bills presented to the Board for pre-approval:

Meadowview (Tree&Shrub)	\$ 5,795.25
NYS Coverd Bridge Society	\$ 1,024.00
Project Native (Nev/Rond)	\$ 3,765.60
Brustman Farms (Resale)	\$ 448.00
Seedway (resale)	\$ 3,038.00

VII. **TREASURER REPORT:** The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, John Gorzynski seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, June 11, 2012 at 8:00 p.m.

X. **ADJOURNMENT:** By regular motion at 9:30 p.m.

Lisa Schick,
Program Assistant

Robert Kaplan,
Vice Chairman