



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**July 11, 2016**

**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman                      Robert Kaplan, Vice Chairman  
   Harold Russell, Member                                      Nadia Rajs, Legislator

Board members absent – Mark, McCarthy, Legislator                      John Gorzynski, Member  
   Gene Benson, Member

Agency representatives: – Brian Brustman, SWCD                      Les Kirby, SWCD  
   John Kline, SWCD                                      Lisa Schick, SWCD  
   Brenden Wagner, N/R, SWCD                      Anthony Capraro, NRCS  
   Colleen Monaghan, CCE

**II. MINUTES:** R. Kaplan made a motion to accept the minutes from the June 13, 2016 board meeting, H. Russell seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports.

T. Capraro (NRCS): See written report

- Working on getting the 5 RCPP applicants eligible and ready to go. Visited sites in Livingston Manor and hoping to get project contracts completed by August, of which 4 are forest management and 1 for implementation.
- EWP site in T/O Rockland in Livingston Manor is completed.
- Working on 2016 obligated high tunnel contracts.

C. Monaghan (CCE): See pamphlet

- The No-Till seeding class was cancelled for July and will be combined with the next class.
- The Corn Plot Field Day will be held August 31 in PA.

- A group met to discuss how the Sullivan County Ag community can move forward after court judgement in Bethel case. Right to Farm, Good Ag Practices, Risk Management and proper ag business insurance. The group decided to form a resolution team that would go out to mediate needed situations.

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report

- Have 11 pending SMIP project grants for review, of which 5 are education grants.
- Surveyors completed survey for Sundown LFA.
- Waiting for Army Corps of Engineers response on the permit and subcontractor approval for a debris removal project at two bridge sites in Claryville.
- Engineering Contracts are awaiting DEP subcontractor approval. Contracts will be good through end of contract, which is June of 2020.
- LaFever Excavating completed the CSBI project at Schoenburg.
- B.Wagner completed first walkover for Japanese Knotweed on Chestnut Creek. Renewing Herbicide Applicator certification to treat in-house.
- As of July 1<sup>st</sup>, Neversink/Rondout employees salary increased 3% in accordance with contract budget. A new 2016 Employee Payroll Salary sheet was presented to the Board for signatures.

B. Flood Mitigation:

- There are 4 projects planned. Town of Rockland is finished and we are awaiting an invoice, A debris removal from Neversink, Town of Tusten culvert and Town of Callicoon culvert.

**V. NEW BUSINESS:**

A. Bank Reconciliation: The June bank reconciliation was reviewed.

B. Performance Measures:

- Need a Director to attend another meeting to fill meeting requirement.
- Will create a Director Training plan and an Employee Training plan to meet requirement.
- Will do the District Law training at next board meeting with one more training module to be completed at a following meeting.

**VI. DISTRICT CLAIMS: H. Russell made a motion to approve abstracts, bills and pre-approvals, seconded by W. Hughson, the motion was passed and carried.**

2016 – 6B	\$ 102,761.90
2016 – 7A	\$ 25,048.32

Bills presented to the Board for pre-approval: See sheet

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. H. Russell made a motion to approve the Reports, R. Kaplan seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, August 8, 2016 at 8:00 p.m.

**X. ADJOURNMENT:** Adjourned at 9:05 p.m. - Motion by H. Russell

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman