

Sullivan County Soil & Water Conservation District 64 Ferndale-Loomis Road Liberty, NY 12754 (845)292-6552 Fax (845)295-9073

Sullivan County Soil & Water Conservation District Board of Directors Meeting July 8, 2013 Minutes

I. <u>Call to Order:</u> Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:10 p.m.

Board members present – Wilfred Hughson, Chairman, Robert Kaplan, Co-Chairman

Harold Russell, Member John Gorzynski, Member

Eugene Benson, Legislator

Board members absent – Beverly Martin, Treasurer Cora Edwards, Legislator

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD

John Kline, SWCD Leslie Kirby, SWCD Karen Rauter, SWCD/ N/R

II. MINUTES: Robert Kaplan made a motion to approve the minutes from the June 10, 2013 meeting, John Gorzynski seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports

IV. OLD BUSINESS:

A. Neversink/Rondout Grant:

- The construction work at the Neversink demo site has been completed.
- The Hubbell invoice for \$334,018.62 is being submitted for approval for payment. There are still remaining expenses that are being discussed and reviewed.
- Willows will be planted in the cribwall this fall when willows are dormant.
- Brenden and Stacie are at the Rosgen stage 2 training in Oregon this week.
- Held first training for knotweed with the county.

B. Bonacic Flood Mitigation Contract:

- There was only one response to the RFP's, Woidt Engineering, for the Cattail Brook and North Branch of Callicoon Creek projects.
- Contracts have been received and a deposit is required with the contracts: Cattail Brook \$3,000 and North Branch of Callicoon Creek \$2,000. Harold Russell made a motion for Brian to sign the contracts and pay the retainers, John Gorzynski seconded, the motion was passed and carried.

C. 2014 Budget:

The 2014 District Budget is due to the county by July 12th.

July, 2013

- Show dedicated grant income and expense separate to show wash.
- D. Procurement Policy: Table until August meeting- Obtain for State, County, City District

V. <u>NEW BUSINESS</u>:

- A. Bank Reconciliation: The June bank reconciliation was reviewed by the Board of Directors.
- B. Bob would like info on H. Lee compost lease agreement.
- C. Bring Grant spreadsheets showing income and expense to next meeting.
- VI. DISTRICT CLAIMS: Robert Kaplan made a motion to approve abstracts and bills, excluding Hubbell Inc, seconded by Gene Benson, the motion was passed and carried.

2013 - 6B \$ 57,464.29 2013 - 7A\$ 4,701.20

Bills presented to the Board for pre-approval:

Hubbell Inc. (Nev/Rond) \$ 334,018.62 Sullivan County DPW (Vehicle/N/R) \$ 456.00

Cardmember Services (Nev/Rond) \$ 2,588.70 & \$ 1,182.20

VII. TREASURER REPORT: The Treasurer Report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report, Gene Benson seconded, the motion was passed and carried.

VIII. NEXT MEETING: Monday, August 12, 2013 at 8:00 p.m.

X. ADJOURNMENT: By regular motion at 9:00 p.m.

Lisa Schick, Program Assistant Wilfred Hughson, Chairman