



Sullivan County Soil & Water Conservation District
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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
July 9, 2012
Minutes

- I. Call to Order:** Co-Chairman Kaplan called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman,
Beverly Martin, Treasurer
John Gorzynski, Member

Robert Kaplan, Co-Chairman
Harold Russell, Member

Board members absent – Kitty Vetter, Legislator

Gene Benson, Legislator

Agency representatives: – Brian Brustman, SWCD
John Kline, SWCD
Karen Rauter, SWCD/NR

Lisa Schick, SWCD
Leslie Kirby, SWCD
Elizabeth Higgins, CCE

- II. MINUTES:** Beverly Martin made a motion to approve the minutes from the May 11, 2012 meeting, Harold Russell seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports

E. Higgins (CCE):

- Down on the Farm Day will be August 4th at the Moran farm in Jeffersonville.
- There will be a basic farm business management training on July 31st in Highland, NY
- CCE will hire a new Livestock Educator. The closing date for applications will be July 16th.
- Liz is assessing the feasibility of recycling agricultural plastics and to partner with SWCD.
- CCE Sullivan is serving on the Mid Hudson Regional Sustainability Plan's Agriculture and Foodshed Working Group. There will be a survey that will let them know how people feel about agriculture.

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written report.

- There was a bid showing for the West Branch Neversink Demonstration and we are accepting bids until July 16. The work needs to begin in August. Brian asked the Board to move forward and accept the low bidder as the project needs to be started before the next meeting. Brian will notify the Board members after the bid opening. John Gorzynski made a motion upon Directors reviewing the bids breakdown, the approval will be given via telephone for the acceptance of a contractor and to move forward with the contract, Robert Kaplan seconded, the motion was passed and carried.
- The second project underway is a FEMA and EWP project in the Town of Denning. It is in the design stage. The contract for this project will be between the Town and the Landowner.
- Staff has been doing surveys on project sites. Five or six projects are slated for the fall.
- A presentation was held at the Claryville Fire Dept. for flood issues. Brian, Legislators and some politicians attended. It was explained that there is a larger process for response than just the District jumping in quickly.
- The Catskill Watershed Corp. grant for flood debris removal was started today. George Dean was the low bidder for this project.
- Karen has been attending a lot of meetings and doing a lot of field work and would like approval to obtain a contract for a cell phone to use in the field. This plan has been approved by DEP. The Board requested that Karen obtain a plan through Verizon. John Gorzynski made a motion to obtain the cell plan, Harold Russell seconded, the motion was passed and carried.

B. Flood Mitigation Work:

- Brian has been working on 29 sites. The corner in Claryville by the post office needs rocks. DPW will help set up.
- We were accepted for an EWP project, site in Livingston Manor across from the county barn. Landowner is Audrey Bear. The District is listed as the local sponsor for the work. Cost is approximately \$61,000, which NRCS pays 75%, SWCD share is 25%. NRCS will pay an additional 7.5% for design plans stamped by an engineer. SWCD could get their share from landowner or Town of Rockland. Brian feels landowner should contribute some funding. Board suggested asking for the Town of Rockland to contribute, instead of landowner. Robert Kaplan motioned to go forward with contract now, if Town of Rockland will not pay the 18% then use flood mitigation funds, Beverly Martin seconded, the motion was passed and carried.
- A project for the North Branch streambank/Fire pond was approved by DEC if dry hydrant was put in place. Landowner did additional work, a neighbor complained to State Police/DEC and the contractor got a ticket for not enough hay bales to control turbidity. Brian to go to court with contractor. Even though it is a private pond, ticket was given because sediment wound up in the stream.

C. Credit Card Policy:

- Board suggested to not have a credit card policy and to add an addendum to the Procurement Policy. The Procurement should be changed to show the new state policy. Beverly Martin made a motion to make these changes, Robert Kaplan seconded, the motion was passed and carried.

Credit card Policy cont.:

- Flood funds should follow the county policy. Lisa will check with county Purchasing.

D. Telephone Service:

- The FSA will close its office at end of August and the phones will be gone. Through Verizon the District can maintain the 4-line telephone service for \$23.45 (maybe less) per line. Four phones will need to be purchased. The same telephone #'s will remain except the District's fax line will replace the FSA fax line.
- Robert Kaplan suggested obtaining written quotes for the telephone work.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The June bank reconciliation was reviewed by the Board of Directors.

VI. **DISTRICT CLAIMS:** Harold Russell made a motion to approve abstracts and bills, seconded by Beverly Martin, the motion was passed and carried.

2012 - 6B	\$ 38,158.49
2012 - 7A	\$ 1,608.52

Bills presented to the Board for pre-approval:

Cardmember Svs (Nev/Rond)	\$ 564.91
Sullivan County DPW(Veh)	\$ 845.44
Richard Chin Env. (Nev/Ron)	\$ 2,050.00
Quill Corp. (supplies)	\$ 330.00
Schmidts Wholesale (flood)	\$ 1,206.57
Hicklins Fish Farm (B&M)	\$ 2,910.00

VII. **TREASURER REPORT:** The Treasurer Report was reviewed. Harold Russell made a motion to approve the Treasurer Report, John Gorzynski seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, August 13, 2012 at 8:00 p.m.

X. **ADJOURNMENT:** By regular motion at 9:17 p.m.

Lisa Schick,
Program Assistant

Robert Kaplan,
Co-Chairman