



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**February 11, 2019**

**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman      Robert Kaplan, Vice Chairman  
Harold Russell, Member      Eugene Benson, Treasurer  
Nadia Rajs, Legislator

Board members absent – Mark, McCarthy, Legislator      John Gorzynski, Member

Agency representatives: – Brian Brustman, SWCD      Lisa Schick, SWCD  
Anthony Capraro, NRCS      Daniel Briggs, SC Clerk  
Russell Reeves, S.C. Dep. Cty. Clerk

**II. MINUTES:** H. Russell made a motion to accept the minutes from the January 14, 2019, board meeting, E. Benson seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports.

A. A. Capraro (NRCS):

- Ten contracts have been preapproved and awaiting contracts. Taking more sign-ups; RCPP-forestry-(4) and Irrigation (6).
- Working on a habitat project of 100+ acres in Town of Bethel; 4 - 5-acre clear cuts, to improve a bird land habitat area.
- The Holstlander project is complete and he is starting a grazing operation project.
- All CSP payments have been made for Sullivan County.

B. The FSA meeting will be held Wednesday, February 13<sup>th</sup>, 2019.

**IV. OLD BUSINESS:**

- A. Neversink/Rondout Grant: See written report
- One year remaining on contract. Hoping to have the next contract in place by end of year.
- B. Program Updates:
- Rented a demo saw and cut several tires to see how to make this project work. Tried drilling larger holes and this seemed to work better than cutting. Other options looking into are a company who will do a tire swap, Orange county is doing a tarp trial. Deadline for waste tires has been extended to May, 2020.
  - Looking to possibly do a tree removal for flood mitigation work on County Rd 13 – Ten Mile River, above county bridge.
- C. Director Positions:
- N. Rajsz and M. McCarthy have been re-appointed as Directors by the Sullivan County Legislature for another year.
  - The two Legislator positions will be appointed in January.
- D. Sexual Harassment Training Info: Working on obtaining a training program from the County or State. Will bring to March Board meeting.
- E. Paid Family Leave Act was discussed should the Directors choose to enroll at a future date.
- F. Employee Salary listing was presented for Director signatures.

**V. NEW BUSINESS:**

- A. Bank Reconciliation: The January bank statements were reviewed.
- The January bank statements were reviewed.
- B. County Clerk-Oath of Office: D. Briggs of the Sullivan County Clerks office, administered the Oath of Office for all Board of Directors present.
- C. Annual Report of the Treasurer:
- The Annual Report of the Treasurer was discussed and reviewed by Directors. Treasurer, E. Benson signed report and all annual reports will be submitted by February 15<sup>th</sup>.

- VI. DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by W. Hughson, the motion was passed and carried.

2019 – 1B	\$58,194.37
2019 – 2A	\$24,710.69

Bills presented to the Board for pre-approval: Total - \$9,848.44 - See breakdown sheet

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. H. Russell made a motion to approve the reports, N. Rajsz seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, March 11, 2019 at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 7:30 p.m. - Motion by N. Rajsz

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman