



Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
(845)292-6552 Fax (845)295-9073

Sullivan County Soil & Water Conservation District
Board of Directors Meeting
February 14, 2011
Minutes

I. Call to Order: Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman
Harold Russell, Member

Dave Sager, Member
Robert Kaplan, Member

Board members absent - John Gorzynski, Member
Beverly Martin, Treasurer

Elwin Wood, Vice Chairman

Agency representatives: – Brian Brustman, SWCD
John Kline, SWCD
Bobby Taylor, Nev/Rond
Patricia Westenbroek, CCE

Les Kirby, SWCD
Lisa Schick, SWCD
Robert Meyer, County DPW

II. MINUTES: Dave Sager made a motion to approve the minutes from the January 10, 2011 meeting, Harold Russell seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports

Trish Westenbroek (CCE): See written report

- The Ag Day will be held on Monday, February 21st, at the Delaware Youth Center in Callicoon, and it will be hosted with Wayne County, PA. There are over 30 vendors participating.
- The Emerald Ash Borer workshop will be held February 19th at the Liberty Extension office.
- The Executive Director position has been revised and should be advertised around the end of February with the hopes of having the position filled by April.
- CCE is the cooperator for the Not-for-Profit Leadership Initiative in Sullivan County. A summit will be held on March 4th to increase collaborations among 501c3 organizations in the county.

IV. OLD BUSINESS:**A. Neversink/Rondout:**

- Bobby gave a powerpoint slide show presentation of the Catskill Streams Buffer Initiative (CSBI). It contained CSBI goals, components, who is eligible for the program and program details.
- Eighteen landowner properties were visited and 13 applications were accepted.
- Landowner property projects are: Vaio, Deserto, Duhl, Ryan, Restaino, Town of Denning Town Hall, Panasci, and Schoenberg.

B. Flood Mitigation Work:

- Brian met with Bob Meyer of Sullivan County DPW to come up with ideas for projects for this year. Permit applications will be started for some summer projects.
- Projects include the bridge on Gulf Road that goes into Roscoe, which there is a lot of debris to be removed. The highwater channel in Callicoon needs to be cleaned out and we already have the permit.

C. District Policies: The 2011 revised District Policies were handed out for review. A copy of a Director Attendance Policy was included as the NYS SWCC suggests that each District has one in place.**V. NEW BUSINESS:****A. Bank Reconciliation:** The January Bank Reconciliation was reviewed by the Board.**B. End of Year Reports:**

- All 2010 year-end reports, including the Annual Report of the Treasurer and the Annual Report, were presented for Board Director review. All reports are due tomorrow.
- Beverly Martin was e-mailed the Annual Report of the Treasurer, which she reviewed and approved. Robert Kaplan made a motion to approve and submit the reports, Harold Russell seconded, the motion was passed and carried.
- Brian handed out the 2010 contact summary report for the District.

C. No-Till Seeder: Monies from Part C funding need to be used for District programs. Brian is going to look into a no-till seeder.**D. District Law for Directors:** The training has to be renewed every three years. The training will be held at the March meeting.**E. The 2011 District Employee salary listing was submitted for Director review and approval.****F. Symposium Training:** The WQCC Symposium is being held March 15-18, in Auburn, NY. All District employees will be attending on different days so that the office will have coverage every day.

G. District Insurance RFP's were sent out to bid. All prospective bids will be presented at the March Board meeting. Bob Kaplan asked if the District has an Officers and Directors liability insurance policy. The District does not, and Lisa will look into this for the March board meeting.

VI. DISTRICT CLAIMS: Robert Kaplan made a motion to approve abstracts and bills, seconded by Dave Sager, the motion was passed and carried.

2011 - 1B	\$ 52,564.01
2011 - 2A	\$ 9,749.52

Bills presented to the Board for pre-approval:

Indiana University (Nev/Rond)	\$ 1,075.00
Steingart Printing (Nev/Rond)	\$ 679.55
CRSR Designs (Nev/Rond)	\$ 875.00
ESRI (Nev/Rond)	\$ 2,943.00
Frost Valley (Nev/Rond)	\$21,000.00
2011 NYS Envirothon Reg.	\$ 450.00

VII. TREASURER REPORT: The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, Dave Sager seconded, the motion was passed and carried.

VIII. NEXT MEETING: Monday, March 14, 2011 at 8:00 p.m.

IX. ADJOURNMENT: By regular motion at 9:25 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman