



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**December 3, 2012**  
**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:10 p.m.

Board members present – Wilfred Hughson, Chairman, Robert Kaplan, Co-Chairman  
Harold Russell, Member Gene Benson, Legislator

Board members absent – Beverly Martin, Treasurer John Gorzynski, Member  
Kitty Vetter, Legislator

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD  
Leslie Kirby, SWCD John Kline, SWCD  
Karen Rauter, SWCD/NR Stacie Howell, SWCD/NR  
Brenden Wagner, SWCD/NR Nicole Olsen, CCE

**II. MINUTES:** Gene Benson made a motion to approve the minutes from the October 15, 2012 meeting, Robert Kaplan seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports

Nicole Olsen (CCE):

- Annual meeting will be held on December 11<sup>th</sup> at the CVI building in Liberty. The NYS Ag Commissioner will attend as a presenter.
- Will meet with sheep and goat producers to set up meetings for educational purposes. Will also look into starting the same with beef producers.
- The Ag Day will be held on February 18<sup>th</sup>, 2013, in Honesdale, PA.
- CCE will be teaching a youth club on biz class to the BOCES ag section.
- Sullivan County is eligible for Ag disaster relief for the summer drought and Hurricane Sandy. Farmers with production losses from these two events can contact the FSA office in Walton, NY.
- The USDA Census will be mailing surveys out.
- Executive Director interviews will be held starting today.
- CCE's ag department is now Liz Higgins, Nicole Olsen and Cassie Schweighofer.

- A SARE grant was submitted to help provide additional support for the Farmers Market in Monticello to help improve FMNP vouchers. Will also provide training to growers on meeting procurement standards and pricing for selling to schools.

#### **IV. OLD BUSINESS:**

##### A. Neversink/Rondout Grant:

- The six CSBI projects will be completed by the end of the week.
- Released the Neversink Stream plan to landowners. There will be two Q&A meetings, Dec. 13<sup>th</sup> and 18<sup>th</sup>, for landowners to attend.
- Stacie Howell and Brenden Wagner have completed their 180 day probation. Their 180 day evaluations was presented to the Board for approval and comments. After reviewing the evaluations Eugene Benson made a motion to keep both Stacie and Brenden as employees with the District. Harold Russell seconded the motion. The motion was passed and carried.
- The monthly billing statement for Neversink/Rondout was passed around for Board review.

##### B. Flood Mitigation Work: All the bills have been sent to DPW for payment.

##### C. Bonacic Flood Monies: Still waiting for paperwork and contracts. Amount is \$400,000.00

##### D. No-Till Seeder:

- Brian will look into getting the price quotes for the seeder. There are no seeders on the state contract. Brian will put together the bid requirements.

#### **V. NEW BUSINESS:**

##### A. Bank Reconciliation: The November bank reconciliation was reviewed by the Board of Directors.

##### B. Director Terms:

- Robert Kaplan's and Harold Russell's director term will expire on 12/31/12.
- Robert Kaplan suggested Lisa contact the County Legislators to see if there is a new procedure that needs to be followed in order to appoint a Director.

##### C. Round 14:

- A time extension is needed to continue the grant. Two of the remaining farmers would like to complete their projects next summer.
- Robert Kaplan made a motion/resolution to file a no-cost, one-year time extension for the Round 14 Grant with the New York State Department of Agriculture and Markets. Harold Russell seconded the motion, and the motion was passed and carried.

**VI. DISTRICT CLAIMS:** Gene Benson made a motion to approve abstracts and bills, seconded by Wilfred Hughson, the motion was passed and carried.

2012 - 10B	\$ 412,629.49
2012 – 11A	\$ 16,254.57
2012 – 11B	\$ 67,801.70
2012 – 12A	\$ 1,655.08

Bills presented to the Board for pre-approval:

Hubbell Inc. (Nev/Rond)	\$ 7,280.25 & \$13,836.61 & \$ 7,500.00
Cardmember Services (Nev/Rond)	\$ 994.85
Sullivan County DPW(Veh/N-Rond)	\$ 869.66
Superior Building Supply(Nev/Rond)	\$ 437.05
Zanetti’s Service Center (Nev/Rond)	\$ 331.50
Estes Plumbing & Excavation (N/R)	\$ 3,900.00 & \$13,335.00
Crystal Falls Farm (Nev/Rond)	\$18,950.55
Catskill Native Nursery (Nev/Rond)	\$ 478.00
New England Wetland Plants (N/R)	\$ 367.50 & \$695.00
Indian Valley Industries (Nev/Rond)	\$ 831.69 & \$709.31
RoLanka International Inc. (N/R)	\$ \$18,037.50
Schmidts Wholesale (Nev/Rond)	\$ 601.75
Fabia Wargin Design (Nev/Rond)	\$1,875.00
E.Tetz and Sons (Nev/Rond)	\$2,458.32
Kristt Company – (Nev/Rond)	\$ 478.75
Weissmann Farms – (Round 14)	\$6,000.00
Town of Denning – (Nev/Rond )	\$308,000.00 less EWP funds
Meadowview (Tree & Shrub)	\$1,960.63
Milone & McBroome – (Nev/Rond)	\$11,945.61 & \$3,445.25 & \$6,338.28 & \$19,264.18
Wildland ydrology, Inc. (Nev/Rond)	\$2,500.00
Graphics Solution Providers (N/R)	\$1,800.00

**VII. TREASURER REPORT:** The Treasurer Report was reviewed. Harold Russell made a motion to approve the Treasurer Report, Gene Benson seconded, the motion was passed and carried.

The Balance sheet still needs to be adjusted and discussed with the auditors. Accounts Receivables need to be addressed

**VIII. NEXT MEETING:** Monday, January 14, 2013 at 8:00 p.m.

**X. ADJOURNMENT:** By regular motion at 9:40 p.m.

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman