



Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
(845)292-6552 Fax (845)295-9073

Sullivan County Soil & Water Conservation District
Board of Directors Meeting
December 13, 2010
Minutes

I. Call to Order: Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman
John Gorzynski, Member

Elwin Wood, Vice Chairman
Harold Russell, Member

Board members absent - Beverly Martin, Treasurer
Dave Sager, Member

Robert Kaplan, Member

Agency representatives: – Brian Brustman, SWCD
John Kline, SWCD
Patricia Westenbroek, CCE

Les Kirby, SWCD
Lisa Schick, SWCD

II. MINUTES: Elwin Wood made a motion to approve the minutes from the November 8, 2010 meeting, Harold Russell seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports

Trish Westenbroek (CCE):

- The Ag position has been changed toward an environmental and land use perspective. It is being advertised.
- The Executive Director position is slated to be advertised the beginning of January.
- The CCE offices will be closed from December 23 through December 31 for budgetary furlough.
- Trish submitted a risk management grant to get dollars to offer a feed management program for dairy and livestock producers.
- Managing the margins is the risk management series and is being offered via polycom and will be held on January 14, 2011.
- Winter dairy management will be held February 16, 2011, and will be on repo and held via polycom.
- Marketing your livestock sessions are coming to a close.

IV. OLD BUSINESS:**A. Neversink/Rondout:** See attached report

- Kelly Engineering submitted a bill in the amount of \$5,700 for work completed up until the NYC DEP terminated the contract. Mark Vian stated the amount submitted was agreeable, but wanted a new invoice that did not state completed deliverables, and he also wanted timesheets for work done. Kelly Engineering responded that they do not keep timesheets, nor did the accepted RFP call for timesheets. Board members concluded that Kelly Engineering met the requirements of the RFP and the invoice amount of \$5,700 was approved by Mark Vian. Harold Russell made a motion to pay the invoice without further documentation, Elwin Wood seconded, the motion was passed and carried.

B. Flood Mitigation Sites:

- All outstanding invoices but one have been paid.
- Funding for these projects will be going through the Department of Public Works in 2011.
- Brian will meet with Joe Nero from Town of Fremont to discuss projects that can be reimbursed through the Upper Delaware Flood Mitigation Grant. NYS DEC suggested culvert pipe upgrades. The District will submit an invoice for materials to complete a couple projects in the spring of 2011 with the hopes of utilizing more of the 2010 stream mitigation funds.

C. Board Member Oaths: County Clerk Daniel Briggs will come to the January, 2011, meeting and officiate the Oath of Office.**V. NEW BUSINESS:****A. Bank Reconciliation:** The November Bank Reconciliation was reviewed by the Board.**B. CCE Week Off:** In the event of a snowfall during the CCE furlough, John Wilcox will still come in if needed, and Poley is under contract to plow the driveway and parking lot.**VI. DISTRICT CLAIMS:** John Gorzynski made a motion to approve abstracts and bills, seconded by Harold Russell, the motion was passed and carried.

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| 2010 - 11B | \$ 23,820.32 |
| 2010 - 12A | \$ 55,423.00 |

Bills presented to the Board for pre-approval:

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|---------------------------|-------------|
| USDA FSA(Nev/Ron) | \$ 559.00 |
| Meadowview (Tree Program) | \$ 1,421.25 |

VII. TREASURER REPORT: The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, Elwin Wood seconded, the motion was passed and carried.**VIII. NEXT MEETING:** Monday, January 10, 2011 at 7:00 p.m.**IX. ADJOURNMENT:** By regular motion at 9:00 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman