



Sullivan County Soil & Water Conservation District
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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
August 12, 2019

Minutes

- I. **Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present –	Wilfred Hughson, Chairman	Robert Kaplan, Vice Chairman
	John Gorzynski, Member	Eugene Benson, Treasurer
	Nadia Rajs, Legislator	John Diehl, Farmer

Board members absent – Mark, McCarthy, Legislator

Agency representatives: – Lisa Schick, SWCD Karen Rauter, SWCD-N/R

- II. **MINUTES:** N. Rajs made a motion to accept the minutes from the July 8, 2019, board meeting, R. Kaplan seconded, the motion was passed and carried.

- III. **WRITTEN & VERBAL REPORTS:** See attached written reports.

IV. **OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report

- Presented a folder on healthy rivers explaining the importance of stream buffers and protecting them, which was created by the Neversink Rondout program. The folder will be handed out to landowners.
- Held a Peek in the Creek stream snorkel event for children. Event was a success-30 children attended.
- When the new contract begins, the present Project Coordinator position duties will be divided between remaining personnel.
- The Stream Model presentation board was moved from Tri-Valley school to BOCES.
- Clothes Pool project is still in the engineering phase and does not look like it will be ready to start for this contract period.

B. Program Updates:

- Trout Stocking program information has been sent out and orders have started to come in. Last day to order is September 23 and pick up date is September 28.
- AEM: Year 14 has closed, funding earned was \$3,916.
- Working on Year 15. Program will run from May – December 2019.

C. Copier: Copier purchased from Kristt Co.

D. Insurance:

- Liability Ins.- The additional insurance from the self-audit process has been forgiven. Make sure all future subcontractors list the District as additional insured.
- Health insurance is set to renew on September 1st. The District's present insurance is the MVP Healthcare Silver EPO HDHP plan. District offers a HRA and an insurance buyout. After review N. Rajsz made a motion to keep the health insurance policy and benefits the same, J. Diehl seconded, the motion was passed and carried.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The July bank statements were reviewed.

B. Payroll: Grant employee's COLA went into effect on July 1st. The updated salary spreadsheet was presented for signatures.

C. Budget: 2020 Budget is being worked on for submission to county.

VI. **DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by W. Hughson, the motion was passed and carried.

2019 – 7B	\$104,734.15
2019 – 8A	\$ 20,836.98

Bills presented to the Board for pre-approval: Total - \$ 63,203.89 - See breakdown sheet

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. R. Kaplan made a motion to approve the reports, N. Rajsz seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, September 9, 2019 at 8:00 p.m.

X. **ADJOURNMENT:** Adjourned at 8:50 p.m. - Motion by R. Kaplan

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman