



**Sullivan County Soil & Water Conservation District**  
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**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**April 8, 2019**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman            Robert Kaplan, Vice Chairman  
  John Gorzynski, Member                Nadia Rajsz, Legislator

Board members absent – Mark, McCarthy, Legislator        Eugene Benson, Treasurer

Agency representatives: – Brian Brustman, SWCD            Lisa Schick, SWCD  
  John Kline, SWCD                      Leslie Kirby, SWCD

- II. MINUTES:** N. Rajsz made a motion to accept the minutes from the March 11, 2019, board meeting, J. Gorzynski seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports.

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report

- Performance review for an employee was reviewed by Directors and signed by Chairman Hughson.

B. Program Updates:

- SWCC rep J. Clifford will be here next Wednesday to close out Round 23 grant.
- SWCC is setting up a Manager's meeting for beginning of June. Will check on the approval for the Upper Delaware Council meeting being approved for a Director meeting.
- Tree and shrub program is doing very well. Distribution date is April 26<sup>th</sup> and 27<sup>th</sup>.
- Bass and Minnow program was sent out.
- Stormwater training was held Wednesday, April 3<sup>rd</sup>. There were 51 attendees.

C. Sexual Harassment Training:

- The sexual harassment training was presented and reviewed by all attendees.

D. Tire cutting program: Information is still being gathered. Will present at May meeting.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The March bank statements were reviewed.

B. Director appointment: Director H. Russell passed away on March 30<sup>th</sup>. Names of director replacements were discussed. Possible replacements will be reached out to. R. Kaplan made a resolution too send the name of the person who accepts appointment be sent to County Legislature for appointment, N. Rajsz seconded and the motion was passed and carried.

VI. **DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals, seconded by R. Kaplan, the motion was passed and carried.

2019 – 3B	\$85,626.91
2019 – 4A	\$ 2,432.16

Bills presented to the Board for pre-approval: Total - \$633,815.46 - See breakdown sheet

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. R. Kaplan made a motion to approve the reports, N. Rajsz seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, May 13, 2019 at 8:00 p.m.

X. **ADJOURNMENT:** Adjourned at 9:15 p.m. - Motion by N. Rajsz

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman