



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**April 8, 2013**  
**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:10 p.m.

Board members present – Wilfred Hughson, Chairman,                      Robert Kaplan, Co-Chairman  
   Harold Russell, Member    John Gorzynski, Member

Board members absent – Beverly Martin, Treasurer                      Eugene Benson, Member  
   Kathleen Vetter, Legislator

Agency representatives: – Brian Brustman, SWCD                      Lisa Schick, SWCD  
   Karen Rauter, SWCD    John Kline, SWCD

**II. MINUTES:** Harold Russell made a motion to approve the minutes from the January 14, 2013, meeting, Robert Kaplan seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant:

- Stream Management Plan for Neversink was adopted by both Town of Denning and Town of Neversink in February.
- Watershed Advisory Group met April 4<sup>th</sup> to review the Action Plan for 2013-14.
- Brenden received a grant from NYS DEC for invasive species control. He will be giving a training on Knotweed early detection and prevention with the town highway staff in late May. The Grantor will hire someone to do the injections.
- Repairs are being made to the West Branch Demo project by Hubbell Inc.
- Planting will begin in mid April. Three projects are set with potential for three more.
- An intern will be hired for watering and project maintenance for 3 – 5 days a week, for 13 weeks. Jesse McCarthy, who has worked for SUNY Ulster will be offered the position.

- A training session for highways staff on how towns work together with SMIP grants will be held in April. A training on post-flood stream work is on hold pending Brian's attendance at the "Train the Trainer" session with NYS Soil & Water.

B. Bonacic Flood Monies:

- Chairman Hughson has signed the paperwork and it has been sent back.
- It is hoped to receive the signed contract back in May so that flood projects can be started. Eligible projects are for prime agriculture soils, infrastructure protection, channel restoration, and bank stabilization.
- The grant end date is set for July 31, 2014. A no-cost time extension can be applied for once the contract has been signed.
- The four projects set are:
  1. Town of Callicoon- Between Callicoon Center and North Branch for a failing bank with prime agriculture soils.
  2. Town of Rockland – On Cattail Brook for bank stabilization.
  3. Town of Rockland – Sprague Brook off of Willowwemoc for bank stabilization.
  4. Town of Callicoon – The High water channel in Callicoon for channel restoration. The materials removed will be used for the Hamlet of Callicoon.

C. District Health Insurance:

- Lisa will have health insurance information for the next board meeting.
- Lisa will find out rules for health insurance buy-out option and # of employees allowed on insurance plan.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The April bank reconciliation was reviewed by the Board of Directors.

B. DEC Fines: The Delaney Corp.

- Brian has been asked to use DEC fines to train highway superintendants and contractors on emergency post flood work. Delaware County Soil & Water developed a protocol and DEC is recognizing it.
- Brian is attending the training at Delaware County SWCD and Brian will develop our own training this summer, which our time for Brian to get trained and to create the training protocol program will be reimbursed through the Delaney Corp fines.
- Rick Weidenbach of Delaware County is drafting an MOA between them and Sullivan County SWCD to reimburse the funds. Delaware SWCD has emergency watershed protection funds to use this summer.

C. 2013 Salaries: Lisa presented 2013 employee salary sheet for Directors to sign. Directors stated they would look at the District's financial status in November for possible increases.

**VI. DISTRICT CLAIMS:** Robert Kaplan made a motion to approve abstracts and bills, seconded by Harold Russell, the motion was passed and carried.

2013 - 3B	\$ 55,021.24
2013 - 4A	\$ 45,555.86

Bills presented to the Board for pre-approval:

Griffen Greenhouse (Nev/Rond)	\$ 545.75
McEnroe Organic Farm (Nev/Rond)	\$ 951.00
Cardmember Services (Nev/Rond)	\$ 319.50
Milone & MacBroom (Nev/Rond)	\$ 5,591.52 + 2207.09 + 6248.64 + 957.12

**VII. TREASURER REPORT:** The Treasurer Report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report, Robert Kaplan seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, May 13, 2013 at 8:00 p.m.

**X. ADJOURNMENT:** By regular motion at 10:00 p.m.

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman